



Edinburgh audit and clinical effectiveness conference for psychiatry trainees  
Kennedy Tower, Royal Edinburgh Hospital, Edinburgh  
October 14<sup>th</sup> 2011

The Edinburgh trainee audit and clinical effectiveness committee invites submissions for posters and presentations for its upcoming conference in October this year.

The posters and presentations are limited to audit that is:

“a quality improvement process that seeks to improve patient care and outcomes through systematic review of care against explicit criteria and the implementation of change”

'Principles for Best Practice in Clinical Audit' (2002, NICE/CHI)

Submissions are invited from trainees at CT1-ST4 level and should be in the form of an abstract submitted by email by the 29<sup>th</sup> of July 2011 to [Edinburghauditconference@hotmail.com](mailto:Edinburghauditconference@hotmail.com). Successful submissions will be informed by the 2<sup>nd</sup> of September.

**Instructions on the preparation of abstracts:**

1. Abstracts should be typed double spaced, in font (12) “Times New Roman” and submitted in .doc or .rtf format. Please do not apply any formatting.
2. The title should be in bold, followed by the full name(s) of the author and all coauthors, including titles (e.g. Dr) and their affiliations e.g.

**An assessment of the quality of handover at St. Elsewhere Hospital**

Dr. Ian Simpson & Dr. John Sykes St Elsewhere Hospital NHS Trust; Dr. Mary Smith St anywhere Hospital NHS Trust

3. Hand-written abstracts will not be accepted.
4. The title must contain no abbreviations.
5. The abstract must be no longer than 300 words. (NB: The title/authors will not be included in this tally.)
6. The abstract should present in order: Identified audit topic, standards which were used, Initial findings, suggested changes, outcomes after recommendations (if available)
7. Bibliographic references, tables and appendices must not be included in the abstract.
8. Spelling, consistency (including capitalisation) and punctuation will receive attention.

Notes on sending of abstracts:

9. Abstracts should be emailed to [Edinburghauditconference@hotmail.com](mailto:Edinburghauditconference@hotmail.com) with a subject reference of ‘Your Surname’ & 'Edinburgh 2011'.

The following should be included:

- Name of main presenting author
- The grade of the main author of the presentation/poster (CT1-ST4)
- Daytime telephone number / fax
- Name of author’s work organisation
- Whether you would like your submission to be considered as: a) Poster b) Presentation or c) either